**BRACKLEY TENNIS CLUB**

Westminster Road, Brackley, Northants

Correspondence re. the AGM to:

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 22 December 2016

Dear Member

## NOTICE OF THE ANNUAL GENERAL MEETING

The Annual General Meeting has been called for **Wednesday, 7th February at 7.30 pm** to be held at the Clubhouse. This is an opportunity for members to raise items of concern, ask questions of the Committee and make suggestions for the future. Light refreshments will be available.

Copies of the Minutes for the 2017 AGM are attached. Copies of the latest accounts will be available at the AGM.

Under Rule 6.5, other than the President, the Committee is required to retire at the AGM and offer themselves for re-election. The present Committee is:

* President Carolyn Markham
* Chairman Andrew Bullock
* Treasurer Anne Brady
* Secretary Jenny Robinson (Minutes)
* Men’s Captain Richard Carey
* Match Secretary Shirley Griffith
* Membership secretary Mary Bullock
* Committee Members Chris Skermer, Stuart Freestone, Sue Barrett, Steve Robinson, Janet Sandford, Nigel Evans

Peter Cowley remains as the Club Coach. Anne Brady remains in post as the Child Protection Officer.

Rule 6.1 permits up to fifteen Committee members. We would encourage fresh nominations for the Committee to be sent to a committee member prior to the AGM giving your name and, in accordance with Rule 8.2, your agreement to stand, together with the name of the Proposer. Nominations will also be accepted at the AGM under the same conditions.

Under Rule 8.3 a member’s motion needs to be with a committee member before the AGM, unless it is a motion to change the rules, which then needs to be with a committee member no less than three weeks before the date of the meeting.

Your current Committee is proposing changes to the Club and these proposals are duly attached for your consideration. They will be fully explained, debated, and voted upon at the AGM.

We look forward to seeing you on the 7th February.

BTC Committee

BRACKLEY TENNIS CLUB

Westminster Road, Brackley, Northants

### AGENDA for the Annual General Meeting

### To be held at the Clubhouse on Wednesday, 7th February 2017 starting at 7.30 pm

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* Notice of Meeting. Apologies for absence.
* To approve and sign the minutes of the last AGM.
* Matters arising from the minutes of the previous AGM.
* Committee annual report.
	+ proposals for changes to Club Rules and membership fees for 2018/2019
* Treasurer’s Report
- review of the annual accounts to 31st October 2017
- formal submission and acceptance of the audited accounts
* Club Captain’s Reports.
* Coaching Report.
* Nominations for membership to the Committee.
* Election of Officers and Committee.
* Election of Inspector of Accounts.
* Any Other Business.

BTC Committee

22nd December 2017